Salary Supplement Reporting - Part I

In accordance with Texas Government Code, Section 659.0201(i), each state agency (agency) and higher education institution as defined by Section 61.003 of the Texas Education from a person that is designated to be used as a salary supplement for a named person, position, or endowment shall report certain information to the State Auditor. This questionnaire is designed to collect that information, which will be reported to the Legislature. Any questions concerning the interpretation of this section of the Texas Government Code should be directed to your agency's or higher education institution's legal counsel.

Please complete this section of the questionnaire (Part I) and return it to the State Auditor's Office. Questionnaires should be e-mailed directly to Salary.Supplements(SAO.Texas.Gov., no later than 12/16/2016. Please note that reporting requirements that are specified in Article IX, Section 3.02, General Appropriations Act (84th Legislature), should be e-ported separately. To report information as required by Texas Government Code, Section 659.0201 (d), please complete specified in Article IX, Section 3.02, General Appropriations Act (84th Legislature), should be e-mailed directly to Salary.Supplements (SAO.Texas.Gov., no later than 12/16/2016. Please to make a specified in Article IX, Section 3.02, General Appropriations Act (84th Legislature), should be e-mailed directly to Salary.Supplements (SAO.Texas.Gov., no later than 12/16/2016. Please to make a specified in Article IX, Section 3.02, General Appropriations Act (84th Legislature), should be e-mailed directly to Salary.Supplements (SAO.Texas.Gov., no later than 12/16/2016. Please to make a specified in Article IX, Section 3.02, General Appropriations Act (84th Legislature), should be e-mailed directly to Salary.Supplements (SAO.Texas.Gov., no later than 12/16/2016. Please to make a specified in Article IX, Section 3.02, General Appropriation (SAO.Texas.Gov., no later than 12/16/2016. Please to make a specified in Article IX, Section 3.02, General Appropriation (SAO.Texas.Gov., no later than 12/16/2016. Please to make a specified in Article IX, Section 3.02, General Appropriation (SAO.Texas.Gov., no later than 12/16/2016. Please to make a specified in Article IX, Section 3.02, General Appropriation (SAO.Texas.Gov., no later than 12/16/2016. Please to make a specified in Article IX, Section 3.02, General Appropriation (SAO.Texas.Gov., no later than 12/16/2016. Please to make a specified in Article IX, Section 3.02, General Appropriation (SAO.Texas.Gov., no later than 12/16/2016. Please to make a specified in Article IX, Section 3.02, General Appropriation Part II of this questionnaire.

Contact Information					
Agency/Higher Education Institution:	Lamar University				
Name:	Mr. E. Craig Ness				
Title:	Vice President for Finance & Operations				
Phone Number:	(409)880-8395				
Email Address:	nesse@lamar.edu				

1. In fiscal year 2016, did your agency or higher education institution receive a gift, grant, donation, or other consideration from a person that was designated to be used as a salary supplement for a named person, position, or endowment?

Please Type Yes or No here

No. Lamar University has not received any gifts, grants, and /or donations between 09/01/2015 and 08/31/2016 that either requires the institution to use funds to specifically "supplement" salaries or was used to specifically "supplement salaries. below for each individual salary supplement. Please insert additional rows if necessary.

If the answer to question 1 was "yes," please complete the information in the table
 If the answer to question 1 was "no," please go to question number 3.

Detailed Information for Each Salary Supplement							
	If from an entity, please	If the entity is a nonprofit entity, is it classified as a supporting organization by the Internal	and the name of the supporting	If the entity is classified as a supporting organization by the Internal Revenue Service, please list any	Please list any internal or external oversight procedures your agency or higher education institution has established to monitor the use of any gifts, grants, donations, or other considerations your agency or higher education institution receives.		
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXXX		
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXXX		
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXXX		
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXX		
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXXX		
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXXX		
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXX		
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXX		
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXXX		
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXX		
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	XXXXX		

3. How does your agency or higher education institution use gifts, grants, donations, and other considerations it receives? (Please specify whether those items are used to provide salary supplements for your agency's or higher education institution's employees.)

(Please place answer to question 3 here.) Gifts, grants, donations & other considersations are used by Lamar University in accordance with the donor(s) agreements as well as any applicable state and federal laws.

4. If your agency or higher education institution has adopted conflict of interest provisions regarding the acceptance by the agency or higher education institution be used as a salary supplement for an agency or higher education institution employee, please provide a hyperlink to the conflict of interest provisions.

http://www.lamar.edu/research/research-sponsored-programs/policies-forms.html; http://www.tsus.edu/about/policies.html

5. Texas Government Code, Section 659,0201(b) requires that a state agency that accepts a gift, grant, donation, or other consideration from a person that is designated to be used as a salary supplement for an employee of the agency shall post on agency. The agency may not post the name of the person.

Did the agency or higher education institution make this information available on its Internet website?

6. Texas Government Code Section 659.026(b) requires that a state agency shall make available to the public by posting on the agency's Internet website:

- (1) the number of full-time equivalent employees employed by the agency;
- (2) the amount of legislative appropriations to the agency for each fiscal year of the current state fiscal biennium;
- (3) the agency's methodology, including any employment market analysis, for determining the compensation of executive staff employed by the agency, along with the name and position of the person who selected the methodology; (4) whether executive staff are eligible for a salary supplement;
- (5) the market average for compensation of similar executive staff in the private and public sectors;
- (6) the average compensation paid to employees employed by the agency who are not executive staff; and
 (7) the percentage increase in compensation of executive staff for each fiscal year of the five preceding fiscal years and the percentage increase in legislative appropriations to the agency each fiscal year of the five preceding fiscal years.

Did the agency or higher education institution make this information available on its Internet website

Please Type Yes or No here Yes

7. Please include any additional comments in the box below.

(Please place additional comments here.) None

Salary Supplement Reporting - Part II

In accordance with Texas Government Code, Section 659.0201(d), if the person making a gift, grant, or donation or providing other consideration to the state agency for the purpose of a salary supplement is an entity created solely to provide support for the state agency, the entity shall report to the agency:

- 1. The name of each person who makes gifts, grants, or donations, or provides other consideration to the entity, in an amount or having a value that exceeds \$10,000, unless the person has made a request to the entity to remain anonymous; and
 - 2. The amount or value of each specific gift, grant, donation, or other consideration.

Texas Government Code, Section 659.0201(e) states a state agency that receives a gift, grant, donation, or other consideration described by Subsection (d) shall compile the information the agency receives under Subsection (d) into a report and submit the report to the state auditor and the legislature. This questionnaire is designed to collect that information, which may be reviewed by the State Auditor's Office to identify any conflicts of interest or any other areas of risk. The State Auditor's Office will report audit results to the Legislature. Any questions concerning the interpretation of this section of the Texas Government Code should be directed to your agency's or higher education institution's legal counsel.

Please complete this section (Part II) of the questionnaire and return it to the State Auditor's Office. Questionnaires should be e-mailed directly to **Salary.Supplements@SAO.Texas.Gov**, no later than **12/16/2016**. Please note that reporting requirements that are specified in Article IX, Section 3.02, General Appropriations Act (84th Legislature), should be reported separately. To report information as required by Texas Government Code, Section 659.0201 (i), please complete Part I of this questionnaire.

Contact Information						
Agency/Higher Education Institution:	Lamar University					
Name:	Mr. E. Craig Ness					
Title:	Vice President for Finance & Operations					
Phone Number:	(409)880-8395					
Email Address:	nessec@lamar.edu					

Ouestionnaire

1. In fiscal year 2016, did your agency or higher education institution receive a gift, grant, donation, or other consideration for the purpose of a salary supplement from an entity created solely to provide support for your agency?

Please type Yes or No here No

2. If the answer to question 1 was "yes," please complete the information in the table below for each individual salary supplement. (Please insert additional rows if necessary.) If the answer to question 1 was "no," please continue to the Additional Comments Section.

Detailed Information for Each Salary Supplement								
	Please list the name of each person who makes gifts, grants, or donations, or provides other							
	considerations to the entity, in an amount or having a value that exceeds \$10,000, unless the							
	person has made a request to the entity to remain anonymous. (If the person requested to remain	If the amount or value of each specific gift, grant, donation, or other consideration						
Please list the name of the entity created solely to	anonymous, please place the word "Anonymous" in the column.) Information provided to an	exceeded \$10,000, what was the amount? Information provided to an higher education						
provide support for your agency or higher	higher education institution under Texas Government Code, Subsection (d), is not subject to	institution under Texas Government Code, Subsection (d), is not subject to disclosure						
education institution.	disclosure under Chapter 552.	under Chapter 552.						
xxxxx	XXXXX	XXXXX						
xxxxx	XXXXX	XXXXX						
xxxxx	xxxxx	xxxxx						
xxxxx	XXXXX	XXXXX						
3. Please include any additional comments in the box below.								

(Please place additional comments here.) None		