



FOREIGN TRAVEL *PRE*-TRIP DISCLOSURE FORM

In order to comply with Texas Governor Abbott's Executive Order GA-48, this form must be completed and signed by Lamar University personnel traveling on personal time to countries deemed foreign adversaries on the U.S. Department of Commerce list under [15 C.F.R. § 791.4](#).*

This completed and signed form must be submitted to the employee's supervisor as well as the university Travel office, travel@lamar.edu, no later than **10 days prior** to the start of the trip. Upon returning from the trip, the employee must submit the Foreign Travel *Post*-Trip Disclosure form.

Please review the university's [Transactions Involving Foreign Adversary Countries Policy](#) and the Governor's Executive Order GA-48 prior to completing this form.

Submission of this form satisfies your pre-trip compliance with the GA-48 executive order. **It does not grant you authorization to travel or fulfill any other notification requirements set by the university, college, or department.**

1. Employee's Full name: _____
2. Date of Departure: _____
3. Date of Return: _____
4. Destination Country(ies): _____
5. Purpose(s) of travel: _____

- ☐ I have reviewed the university's foreign adversary policy and the governor's Executive Order GA-48.
- ☐ I will not take any university digital materials or devices on this trip.
- ☐ I understand that I must complete the Foreign Travel Post-Trip Disclosure Form within 10 days of my return.
- ☐ I certify the information provided on this disclosure form is complete and accurate and that during my trip, I will comply with all relevant Lamar University travel and information security policies.

Employee Signature

Date

Supervisor Signature

Date

*As of the effective date of this policy, foreign adversaries include the People's Republic of China, including the Hong Kong Special Administrative Region (China); the Republic of Cuba (Cuba); the Islamic Republic of Iran (Iran); the Democratic People's Republic of Korea (North Korea); the Russian Federation (Russia); and Venezuelan politician Nicolás Maduro (Maduro Regime).