
LAMAR UNIVERSITY
MANUAL OF ADMINISTRATIVE POLICIES AND PROCEDURES

SECTION: Facilities Management

AREA: Campus Support Services

Miscellaneous Campus Support Services

MAPP 04.03.04

I. POLICY

- A. The Office of Facilities Management at Lamar University (LU) provides campus support services to help the University operate efficiently and successfully.

II. PURPOSE AND SCOPE

- A. This policy falls under the authority of all applicable federal and state laws, statutes, rules, and regulations, including, but not limited to, the following: the Texas State University System (TSUS) Rules and Regulations; Texas Education Code, Title 3, Higher Education; and Texas Administrative Code, Title 19, Education.

III. SERVICES PROVIDED

- A. Facilities Management provides the following miscellaneous campus support services:
1. Repairing potholes on campus streets and parking lots as well as repairing street signage.
 2. Pressure washing concrete sidewalks, aprons, and building exteriors as required throughout the campus.
 3. Providing interior and exterior pest control services throughout campus.
 4. Maintaining and operating the campus fueling station.
 5. Maintaining the campus equipment/vehicle fleet. (**Note.** For more information, see Facilities Management's vehicle fleet policies.)

IV. COST AND PAYMENT

- A. Payment for services is arranged according to Facilities Management's Fee Structure Policy.

V. REVIEW AND RESPONSIBILITY

Responsible Party: Chief Operations Officer

Review Schedule: Every three years on or before September 1

